

Chairman Cllr. Harvey Neve

Minutes of the Parish Council Meeting of Bishop Middleham Parish Council held
Wednesday 13th March 2024, in Bishop Middleham Village Hall at 7.00pm

Present: Cllr. H. Neve (Chair), Cllr. J. Brownlee, Cllr. J. Burrows, Cllr. V. Cooke, Cllr. G. Jacobs, Cllr. M. MacCallam (Chair from 7pm to 7.20pm)

Cllr. E. Peeke (County Councillor)

1 Resident

A. Hall (Parish Clerk)

ITEM NO.	MINUTES	ACTION
1.03/24	Notice of Meeting - Due to being notified that Cllr. Neve was going to be late, Cllr. MacCallam opened the meeting at 7pm.	
2.03/24	Apologies: Cllr. P. Musgrove (previous commitment), Cllr. G. Turner	
3.03/24	Declarations of Interest - Relating to Item 7.03/24b) Cllr. J. Brownlee is Chair of the Village Hall Committee and involved with the Pickleball activity.	
4.03/24	Minutes - The minutes of the Parish Council meeting held on 14 th February 2024 were accepted and approved. Resolved: Proposed Cllr. MacCallam, seconded Cllr. Burrows	
5.03/24	Public Participation Simon is the coach for the Pickleball activity which has started in the Village Hall on a Thursday and a Sunday. He gave a detailed introduction to the game and benefits for everyone involved. To further progress this successful activity, Simon has requested that the Parish Council mark the MUGA pitch with 2 courts to play this game outside.	
6.03/24	County Councillor's Report 1. Cllr. Peeke informed Members that the County Council budget had gone through. 2. Residents have raised concerns about the state of some of the roads in the village. Some are covered in dirt and mud, whilst some have had large rocks with it. Resolved: Cllr. Peeke to speak to DCC regarding the problem, Cllr. Neve to speak to Thompsons try to resolve. 3. AAP - Due to a councillor resigning from the AAP board, there is a vacancy. If anyone would like to be put forward to become a member, please let the Clerk know. 4. Cllr. Peeke felt it was important that Jan (litter picker) receive recognition from the Parish Council for all of the hard work she does. This was agreed by Members.	EP / HN
7.03/24	Outdoor Activities a) Grassed area next to the Church - following concerns raised by a resident, Members were asked to consider the most appropriate action. The area is used for people to park who are attending church, walking in the area, birdwatching and there are also some	AH

	<p>farm vehicles who use the area. A resident is concerned that the grass verge is getting churned up and doesn't look nice. Members discussed this at length and also the options available. This appears to only be an issue at certain times of the year.</p> <p>Members were informed that church attendees had been reminded on numerous occasions about parking in the area and it had been reported in a church magazine. Church attendees had also been issued with a badge to be placed in their car to show they were at church.</p> <p>At this moment in time it was felt that no action was needed but that the situation would be monitored by Councillors.</p> <p>b) Pickleball - marking of MUGA - Members considered the report given by Simon about the benefits of this activity. A number of residents had taken up the sport and were actively attending the sessions on a Thursday evening and Sunday morning. To further progress this activity. A few areas needed to be looked at (colour of marking, is the surface playable). Once these issues had been looked at and were resolved. Resolved: Members agreed this would be worthwhile and agreed to fund the marking of the MUGA with 2 pickleball courts. Clerk to liaise with Simon to progress. Proposed Cllr. Neve, seconded Cllr. MacCallam.</p>	AH
8.03/24	Health and Safety - Members were informed there was a health and safety issue with the Pavilion. The floor in the middle room had given way and should not be used until repairs had been carried out and the area risk assessed.	AH
9.03/24	<p>Finance</p> <p>a) Payments and receipts for February 2024 had been circulated to all Members prior to the meeting - no issues raised. Resolved: approve all transactions.</p> <p>b) Village Green Lease - The Clerk had contacted Charles Baker, Director of Savills Carlisle branch. A response had been received and further discussions requested. Update at next meeting hopefully.</p> <p>c) Review and approve Internal Control Measures report - Members reviewed the contents of the report and the purpose of the report, which highlighted what the Clerk and the Parish Council does to ensure internal financial controls are adequate. Resolved: To approve the report, Proposed Cllr. Neve, Seconded Cllr. Burrows.</p> <p>d) Review and approve the Financial Risk Register - Members were informed that details had been added to clarify the setting up of the new bank accounts and how invoices are authorised now. Members reviewed the contents of the Risk Register and the purpose of the report. Resolve: To approve the Financial Risk Register. Proposed Cllr. Neve, Seconded Cllr. Brownlee.</p>	AH AH AH
10.03/24	Planning - Nothing to report	
11.03/24	Councillor Vacancy A new Co-option poster had been developed. The Clerk to send this to Members with a revised timetable. It was felt important this be done as soon as possible.	AH
12.03/24	<p>Policies -</p> <p>1. Co-option and Voting Policy - Members reviewed the policy. It was agreed to add that the Council would look at characteristics / criteria for a candidate, depending on the time the co-option is taking place. This could relate to gender, age, geographical location, etc. Resolved: Clerk to review and add required details ready for publication as soon as possible.</p>	ALL

13.03/24	<p>Member Sharing</p> <p><u>Cllr. M. MacCallam</u></p> <ul style="list-style-type: none"> - Issues with the path to Hardwick. This had been raised previously the golf club but only a small part had been repaired. Cllr. MacCallam to make contact with golf course and report back to the Council. - Confirming arrangements for the community litter pick day on Saturday 23rd March. Litter pick will start at 10am for about an hour. The Village Hall will then be open for refreshments until 12.30pm. Pick sticks are in the Clerk's office in the Village Hall, hi-viz jackets are also in the Village Hall. Promotion to be arranged by Cllr Neve on the Bishop Middleham Community page. - Resident had mentioned a conversation with someone in the park about some trees being taken down. Clerk to check with SE Landscaping and report back to Council - Suggestion to hold an open garden day in the village and combine this with a garage sale. Further discussions to take place for this community event. <p><u>Cllr. G. Jacobs</u></p> <ul style="list-style-type: none"> - The Coronation throne was still in his garden, asked Members what the plans were for it and where it was going to go. - Dog fouling in the new play area. Requested information on PSPO and why we don't qualify. Council to look at options. Clerk has new signs but as has happened previously, these get taken down quickly. - Village fences at entrance to village. Further information to be sought by the Clerk. <p><u>Cllr. J. Brownlee</u></p> <ul style="list-style-type: none"> - Lifting of trees at the back of the park - request Scott to quote to do it. - Issue of the fence in the park - look at getting the fence resurrected or a new fence installed. - Would like to find someone to move the benches and seating from village hall park to the main park. <p><u>Cllr. J. Burrows</u></p> <ul style="list-style-type: none"> - Resident had raised an issue with broadband in the area. The Chair mentioned there was a Rural Broadband initiative that residents were given the opportunity to sign up to. This would be monitored. <p><u>Cllr. V. Cooke</u></p> <ul style="list-style-type: none"> - Raising speeding issue again, suggestion to try to get volunteers interested in the speed watch campaign and supporting Cllr. Cooke. This could be discussed with volunteers at the litter pick day. 	
15.03/24	<p>Next Meeting: Wednesday 10th April 2024 at 7pm</p>	

The meeting closed 9.20pm

Signed: - Chair.

Date: 10th April 2024